

**UMASIPALA  
WASOLUNDI**

Private Bag X 17  
Ulundi  
3838

**" The City of Heritage "**



**ULUNDI  
MUNICIPALITY**

Tel: 035 874 5100  
Fax: 035 870 1164

**INTERNAL AND EXTERNAL ADVERTISEMENT: REF NO. 4/1/2/1/3**

**DEPARTMENT OF TECHNICAL SERVICES**

The Ulundi Municipality urgently requires the services of the suitably qualified person to fill the above-mentioned position within the Department of Technical Services.

**POSITION : SENIOR MANAGER-ELECTRICAL**  
**TASK GRADE : TASK GRADE 17 OF CATEGORY B LEVEL 2 LOCAL AUTHORITY**  
**SALARY : R716 254.68 – R929 767.32 PER ANNUM**

**MINIMUM REQUIREMENTS**

- National Diploma/ B-Tech Electrical Engineering or equivalent qualification accredited by the Higher Education and Training Authority.
- Government Certificate of Competency as an Electrical Engineer (GCC) is compulsory
- Registration with the Engineering Council of South Africa as a Professional Engineer (Pr. Eng)
- Certificate of competency as required in terms of the General Machinery Regulations, 1988 will be an added advantage.
- Valid Code Driving License
- 4-5 years at professional/management level engineering management experience.

**THE SUCCESSFUL CANDIDATE WILL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:**

- Identifies, defines and aligns Electrical Engineering plans and key performance areas based on the objectives and longer-term services delivery strategy of the Municipality.
- Directs the alignment and functioning of key areas contained in the Electrical Unit structure
- Analyses the effectiveness of the functionality, referring to financial and service delivery performance indicators to identify with improvement opportunities and/ or changes to current approaches on the preparedness of the functional areas to deliver on services.
- Directs and controls the Key Performance Indicator's and outcomes of personnel and processes within the unit.
- Controls the electrical unit financial performance against the capital and operating Budgets and evaluates the financial impact of aligning and/ or introducing new approaches and methodologies to achieve services delivery requirement.

- Directs the implementation, development and review of policy directives and procedural guidelines to support the application and execution of functional responsibilities and maintain compliance.
- Critically examining the adequacy of the electrical utility's policy directives with consideration given to amendments to legislative prescripts and National/ Provincial Government service delivery mandates on local government.
- Applies electrical engineering and financial principles to establish anticipated future demands and financial costs to address reinforcement or modification of the Electrical Infrastructure and Transmission System.
- Defines the need to conduct load surveys to determine the loading on substations, overhead lines and cables.
- Forecasting system load growth using trend analysis and engaging with major consumers supplied directly from the transmission system including MV/ LV operations.
- Manages processes associated with the consideration and development of the project scope and requirement with respect to design, engineering and construction of transmission system projects.
- Develops designs depicting the arrangement of all components in the network transmission system.
- Produces and/ or approves detailed specifications and drawings taking into account key requirements are adequately detailed (civil works, transmission lines, power and pilot cables switchyard equipment, switchboards, control and protection including supervisory control, metering, security lighting and systems, substation power supplies and internal distribution).
- Manages the formulation of specific contracts and tender documents and controls contractual obligations.
- Guides the drafting, adjudication and reporting processes with regards to contracts/ tenders and verifying details, terms and conditions, specifications, etc comply with laid down policies, regulations and procedures.
- Monitors the Contractor performance against agreed terms and conditions through ongoing interaction with site personnel, on-site inspections, etc and alerting the Contractor to any acts of non-conformance.
- Applies electrical engineering principles to provide direction on operations and maintenance of applications associated with high, medium and low voltage electrical infrastructure and systems (substations, cable and lines and network control equipment).
- Accepts the responsibility for the condition of substation sites and buildings and the safe and effective operation of all substation plant, cables and lines and network control forming part of

the transmission system (supply networks at voltage levels from 275 000 volt down to 33 000 volt and including the 11 000 volt/ 6 000 volt outgoing circuits with primary voltage in the transmission system range or sites allocated for future transmission substations).

- Project managing major installation works (switchgear, transformers and ancillary equipment, cables, network supervisory control systems) undertaken by the Section.
- Setting up criteria and procedures to guide and control the switching of transmission network circuits with due consideration given to Safety Rules, System Operating Regulations and the limitations imposed by the various items of the network.
- Disseminates strategic, functional and operational information on the immediate, short- and long-term objectives and current applications and constraints.
- Project managing major installation works (switchgear, transformers and ancillary equipment, cables, network supervisory control systems) undertaken by the Section.
- Prepares management reports inclusive of annual reports, business case proposals and, interim consolidated reports on the performance and contribution of the Department.

**Application must clearly indicate "POST TITLE", consist of a COMPREHENSIVE CV IN ENGLISH** together with certified supporting documents. **These must be addressed to: The Municipal Manager, Ulundi Municipality, Private Bag X 17, Ulundi, 3838** or hand delivered to Office of the Human Resources Manager, Ulundi Municipality Civic Centre, BA 81 Prince Mangosuthu Street, Ulundi, 3838 by no later than **16 September 2024**. Applications received after the closing date will not be accepted or considered.

Enquiries may be directed to the Human Resources Manager, Miss T. Mthethwa, Telephone number **035 874 5100**. **Please note:** Faxed applications will not be accepted. Canvassing of advertised positions will disqualify any candidate from being considered for appointment.

The Municipality subscribes to an Affirmative Action Programme, which is non-racist, non-sexist, non-discriminatory, and based on merit.

Should you not hear from the Municipality within 30 days of the closing date of the advert, please consider your application as being unsuccessful.

**NOTICE PERIOD: 02 SEPTEMBER 2024 – 16 SEPTEMBER 2024**

**S.M. KHOMO  
MUNICIPAL MANAGER**