

ULUNDI MUNICIPALITY
MID-YEAR REPORTS FOR THE FINANCIAL YEAR 2021/2022

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ULUNDI MUNICIPALITY

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT FOR THE FINANCIAL YEAR

Part 1

1. Mayor's report

TABLING OF MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT FOR

BY HIS WORSHIP THE MAYOR OF ULUNDI, CLLR W.M. NTSHANGASE VIRTUAL MEETING OF THE ULUNDI MUNICIPAL COUNCIL ON 19 JANUARY 2022

Honourable Speaker, Honourable Councillors, Representative, from Office of the Auditor-General, Municipal Manager, Municipal Executive Directors, Senior Managers and Officials I greet you all.

In terms of section 72 of the Municipal Finance Management Act 56 of 2003 this Municipality is required to table a Mid-Year and Performance Assessment Report whereby the performance on Budget implementation for the first half of the financial year is assessed.

I wish to point out that despite the eruption of COVID-19 pandemic at beginning of 2020, this Municipality has been able to navigate through in as far as Municipal Service Delivery is concerned.

Honourable Speaker please allow me to lead the house as outlined in table C4 of Mid-Year Budget and Performance Assessment for the financial year 2021/2022

Description	Original Budget R'000	Year TD actual R'000	Year TD budget R'000	YTD variance R'000	Comments	Action to be taken

Revenue By Source						
Property rates	104,212	80,606	52,106	28,500	The high collection is due to annual billing to Government Departments who pay for the entire year within the first quarter.	Ensure correct billing and that consumer accounts are up to date
Service charges - electricity revenue	91,644	30,760	45,822	(15,062)	In view of the high percentage of non-technical losses, power theft was identified as the main cause of the problem. Meter audits were intensified to detect power theft and to minimize meter tampering. Although a huge difference was experienced after the implementation of the intensified audits.	Monthly meter auditing, Monthly commercial disconnections-billing reports, blocking of pre-paid meters; disconnections for customers with low to no consumption and replacement of faulty meters.
Service charges - refuse revenue	10,489	4,583	5,244	(662)	This is due to insufficient payments by customers as a result of COVID-19 pandemic, however, implementation of Credit Control Policy is consistently applied.	Adherence to Credit Control Policy and investigation of applicable tariffs
Rental of facilities and equipment	1,722	366	861	(496)	Suspension of events due to Covid-19 pandemic	To adjust the budget accordingly
Interest earned - external investments	312	299	156	144	This is due to the interest yield after receipt of the second trench of equitable share and other conditional grants.	NONE
Fines, penalties, and forfeits	1,000	33	500	(467)	Non collection is due to suspension of speed cameras by Public Prosecutor and the effects of Covid -19 pandemic	To adjust the budget downwards accordingly
Licenses and permits	3,942	990	1,971	(981)	This depends entirely on the demand by the community.	To advertise for services to local media.

Transfers and subsidies	Expenditure By Type				None	
	192,855	141,017	96,428	44,589	Grants have been received in accordance with the Division of Revenue Act and still awaiting the remaining tranches. Grants such as MIG and Equitable share are not received equal amounts.	
Employee related costs	152,874	77,650	77,437	(213)	This is due to changes effected during the course of the financial year on salaries and wages of active employees	Maintain the funded budget and implementation of applicable Council resolution
Remuneration of councillors	20,030	8,327	8,551	224	The variance is due to the upper limits Gazette which has not yet been promulgated by the Minister of CoGTA.	Implement the upcoming gazette within the budget limits
Bulk purchases	87,697	62,838	43,849	(18,990)	This is due to the high demand season which was much higher than expected and Eskom approved tariff which is higher than that of the municipality.	The budget will be adjusted accordingly.
Depreciation & asset impairment	42,314	12,289	21,157	(8,868)	This is due to assets under construction not yet completed	The budget will be adjusted accordingly.
Contracted services	58,552	41,076	29,126	(11,950)	All contracts are being monitored closely to avoid escalations; most expenditure was scheduled to take place during the first six months of the financial year.	The budget will be maintained accordingly.
Other expenditure	45,194	16,717	22,597	5,880	Implementation of the Cost Management Regulations	Cost Containment Measures to be maintained consistently

Ladies and Gentlemen, I would like to emphasise that Covid 19 is still affecting all of us and it is our responsibility to ensure that the effect of this pandemic is greatly minimised. Please vaccinate and keep safe, God bless you.

Resolutions

Resolutions



EXTRACT

FROM MINUTES OF THE 2019/2020 SPECIAL MEETING OF THE ULUNDI MUNICIPAL COUNCIL IN ACCORDANCE WITH SECTION 29 (1) READ WITH SECTION 18 (2) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES ACT NO 117 OF 1998 HELD IN THE COUNCIL CHAMBER, ULUNDI CIVIC CENTRE AT BA 81, PRINCE MANGOSUTHU STREET ON WEDNESDAY, 19 JANUARY 2021 AT 12H00

A3. MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 5/1/1 (A2/15)

RESOLVED:-

1. THAT the contents of the Mid-year Budget and Performance Assessment report for 2021/2022 be noted.

2. THAT based on the assessment results of the Mid-year Budget and Performance the Accounting Officer be mandated to prepare an adjustment budget in terms of Section 28 of the Municipal Finance Management Act no 56 of 2003.

3. THAT the adjustment be effected on 2021/2022 Service Delivery and Budget Implementation Plan (SDBIP) as a result of the findings raised by the internal Audit on the review of performance information for quarter 1 and quarter 2 of 2021/2022 financial year.

CERTIFIED A TRUE COPY

Z.G. DHLAMINI: DIRECTOR
CORPORATE AND MANAGEMENT SERVICES

ULUNDI

20-01-2022

Executive summary

The application of sound financial management principles for the compilation of the municipality's financial plan is essential and critical to ensure that the municipality remains financially viable and that municipal services are provided sustainably, economically, and equitably to all communities.

The municipality's business and service delivery priorities were received as part of this year's planning and budget process. Where appropriate, funds were transferred from low to high priority programmes to maintain sound financial stewardship. A critical review was also undertaken of expenditures on non-core and 'nice to have' items. The municipality has embarked on implementing a range of revenue collection strategies to optimize the collection of debt owed by consumers.

The budget/IDP process occurred according to the budget timetable approved by Council in August 2020. This ensured compliance with the MFMA and subsequent circulars in the preparation and approval of the multi-year budget/IDP. The Municipal Budget and reporting Regulations (MBRR) was also prepared taking cognizance of the contents of the Municipal Finance Management Act No 56 of 2003; Circular No. 72.

The main challenges experienced during the compilation of the 2021/2022 Final Mid – Year can be summarized as follows:

- Schedule C to agree with monthly S71(Data Strings) reporting.
- Non collection due to the Covid-19 pandemic

The following budget principles and guidelines directly informed the compilation of the 2021/2022 Final Budget and MTRRF:

- The Municipality used benchmark of 20% or material value R1 000 000

In-Year Budget Statement Tables(attached separately)

PART2- SUPPORTING DOCUMENTATION

Debtors Analysis

Choose name from list - Supporting Table SC3 Monthly Budget Statement - aged debtors

Description	NT Code	Budget Year 2021/22											Total over 90 days		
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total					
R thousands															
Debtors Age Analysis By Income Source															
Trade and Other Receivables from Exchange Transactions - Electricity	1300	2,623	1,499	273	74	46	778	163	10,289	15,726	11,331				
Receivables from Non-exchange Transactions - Property Rates	1400	3,522	115	(2,947)	1,130	1,151	28,311	6,507	64,759	102,548	101,858				
Receivables from Exchange Transactions - Waste Management	1600	780	564	412	311	227	269	1,169	6,082	9,814	8,058				
Receivables from Exchange Transactions - Property Rental Debtors	1700	29	(2)	(33)	16	14	15	0	448	487	494				
Interest on Arrear Debtor Accounts	1810	49	8	71	1,282	123	65	1,769	11,434	14,801	14,674				
Total By Income Source	2000	7,003	2,184	(2,225)	2,813	1,562	29,439	9,608	92,992	143,376	136,413				
2020/21 - totals only															
Debtors Age Analysis By Customer Group															
Organs of State	2200	3,081	(334)	(3,878)	1,370	216	17,076	1,817	30,964	50,312	51,443				
Commercial	2300	2,233	1,226	469	396	300	301	1,761	11,230	17,918	13,990				
Households	2400	1,335	1,005	912	781	780	2,014	4,102	14,903	25,833	22,581				
Other	2500	354	287	273	265	265	10,047	1,927	35,895	49,314	48,399				
Total By Customer Group	2600	7,003	2,184	(2,225)	2,813	1,562	29,439	9,608	92,992	143,376	136,413				

Current controls and strategies in place to prevent escalation of a debt is handing over of accounts above R50 000 and stop billing thereon. Should the property owner respond positively back billing is effected. Historical debt belonging to Government departments is being pursued through Intergovernmental Relations Forums (IGR). Also, we ensure that the Credit and Debt Management Policy is fully implemented.

Creditors Analysis

The Municipality settles all the invoices received, the enormous debt from Eskom is also being settled with a payment plan in place.

Choose name from list - Supporting Table SC4 Monthly Budget Statement - aged creditors

Description	NT Code	Budget Year 2021/22										Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year				
Creditors Age Analysis By Customer Type													
Bulk Electricity	0100	(188)	-	518	2,474	2,482	-	8,503	85,967	99,755	99,755		99,755
Trade Creditors	0700	(13)	(65)	-	-	-	-	-	-	(78)	(78)		(78)
Other	0900	(6,460)	-	-	-	11	-	-	-	(6,449)	(6,449)		(6,449)
Total By Customer Type	1000	(6,661)	(65)	518	2,474	2,492	-	8,503	85,967	93,228	93,228		93,228

Investment Portfolio Analysis

Choose name from list - Supporting Table SC5 Monthly Budget Statement - investment portfolio

R thousands	Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/No)	Interest Rate ^a	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
			Yrs/Months								
Municipality											
	62062833639		12	3	Y	6.2	235	5	(2,830)	3,320	730
	62062936093		12	3	Y	6.2	2,013	6	(1,100)		920
	62067492943		12	3	Y	6.2	329	14	(6,123)	7,000	1,220
	62067492802		12	3	Y	6.2	933	10	-	3,557	4,500
	62064936340		12	3	Y	6.2	997	10	(3,507)	2,759	258
	62179391190		12	3	Y	6.2	5,943	48	(65,317)	82,052	22,726
	62261683471		12	3	Y	6.2	0				0
	Municipality sub-total						10,451		(78,877)	98,687	30,355
	TOTAL INVESTMENTS AND INTEREST	2					10,451		(78,877)	98,687	30,355

The municipality has call deposits which yield interest upon the period the money is kept into account, an amount of R30,3 million was available as at the end of December 2021.

Allocation And Grants Receipts and Expenditure

All the grants have been received in accordance with DORA

Choose name from list - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts

R thousands	Description	Ref	2020/21	Budget	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
			Audited	Year							
			Outcome	2021/22	Budget	actual	actual	budget	variance	%	
RECEIPTS:											
Operating Transfers and Grants											
National Government:											
	EPWP Incentive	-	-	190,878	-	66,740	144,715	84,824	59,891	70.6%	(10,615)
	Finance Management	-	-	3,660	-	1,647	2,562	(1,830)	4,392	-240.0%	(3,660)
	Local Government Equitable Share	-	-	1,950	-	-	1,950	(975)	2,925	-300.0%	(1,950)
	Integrated National Electrification Programme Grant	-	-	180,263	-	60,088	135,198	90,132	45,067	50.0%	-
	Provincial Government:	-	-	5,005	-	5,005	5,005	(2,502)	7,507	-300.0%	(5,005)
	Provincialization of Libraries	-	-	1,910	-	-	-	955	(955)	-100.0%	(992)
	Community Library service	-	-	975	-	488	488	(488)	(488)	-100.0%	-
	KwaZulu-Natal Capacity Building and Other Specific (Add grant description) Receipts	-	-	935	-	468	468	(468)	(468)	-100.0%	-
	Total Operating Transfers and Grants	5	(0)	192,788	-	66,740	144,715	85,779	58,936	68.7%	(11,607)
Capital Transfers and Grants											
National Government:											
	Municipal Infrastructure Grant (MIG)	-	-	32,489	-	-	29,000	(16,737)	45,737	-273.3%	(38,479)
	Integrated National Electrification Programme Grant	-	-	-	-	-	-	-	-	-	-
	Municipal Infrastructure Grant (MIG)	-	-	32,489	-	-	29,000	(16,737)	45,737	-	(33,474)
	Total Capital Transfers and Grants	5	-	32,489	-	-	29,000	(16,737)	45,737	-273.3%	(38,479)

TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	(0)	225,277	-	66,740	173,715	69,042	104,673	151,636	(50,086)
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Councillor and board member allowances and employee benefits

The Municipality is still within the year to date variance with the salary budget of 2021/2022 financial year to date. The salary budget for this financial year is being monitored as it is sitting 3% positive when it is compared to the budget year to date.

Choose name from list - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits

Summary of Employee and Councillor remuneration R thousands	Ref	Budget Year				Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
		2020/21 Audited Outcome	2021/22 Original Budget	Adjusted Budget							
Councillors (Political Office Bearers Plus Other)	1	A	B	C						D	
Basic Salaries and Wages		9,477	9,086	10,387	833	5,160	4,543	617	14%	9,086	
Pension and UIF Contributions		1,362	1,363	1,304	93	529	681	(153)	-22%	1,363	
Medical Aid Contributions		410	812	1,806	12	149	406	(257)	-63%	812	
Motor Vehicle Allowance		3,758	3,754	4,032	313	1,608	1,877	(269)	-14%	3,754	
Cellphone Allowance		2,087	2,087	2,499	174	881	1,043	(163)	-16%	2,087	
Sub Total - Councillors	4	17,093	17,102 0.1%	20,030 17.2%	1,424	8,327	8,551	(224)	-3%	17,102 0.1%	
% Increase	4										
Senior Managers of the Municipality	3										
Basic Salaries and Wages		1,399	6,673	1,634	122	731	3,336	(2,606)	-78%	6,673	
Performance Bonus		-	1,226	-	-	-	613	(613)	-100%	1,226	
Motor Vehicle Allowance		85	625	94	7	42	313	(270)	-86%	625	
Cellphone Allowance		6	180	7	1	3	90	(87)	-97%	180	
Housing Allowances		-	36	-	-	-	18	(18)	-100%	36	

Other benefits and allowances		-	-	10,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		1,490	8,739	11,774	130	776	4,370	(3,594)	-82%	8,739	486.6%								
% increase	4		486.6%	690.4%															
Other Municipal Staff																			
Basic Salaries and Wages		96,704	90,196	89,705	9,190	50,497	45,098	5,399	12%	90,196									
Pension and UIF Contributions		21,660	20,063	21,596	3,103	11,841	10,032	1,809	18%	20,063									
Medical Aid Contributions		8,347	8,843	9,650	724	4,364	4,421	(57)	-1%	8,843									
Overtime		280	123	893	34	189	62	128	207%	123									
Performance Bonus		7,276	15,311	8,179	527	4,139	7,655	(3,517)	-46%	15,311									
Motor Vehicle Allowance		8,770	7,780	9,982	729	4,364	3,890	474	12%	7,780									
Cellphone Allowance		475	365	533	40	239	183	56	31%	365									
Housing Allowances		307	243	306	28	167	122	45	37%	243									
Other benefits and allowances		740	1,210	608	69	387	605	(218)	-36%	1,210									
Payments in lieu of leave		1,221	-	1,570	335	688	-	688	-	-									
Sub Total - Other Municipal Staff		145,779	144,135	143,021	14,780	76,875	72,068	4,807	7%	144,135	-1.1%								
% increase	4		-1.1%	-1.9%															
Total Parent Municipality		164,361	169,976	174,825	16,334	85,977	84,988	989	1%	169,976	3.4%								
TOTAL SALARY, ALLOWANCES & BENEFITS		164,361	169,976	174,825	16,334	85,977	84,988	989	1%	169,976	3.4%								
% increase	4		3.4%	6.4%															
TOTAL MANAGERS AND STAFF		147,268	152,874	154,795	14,909	77,650	76,437	1,213	2%	152,875									

Municipality Financial Performance

Choose name from list - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

Description	Ref	2020/21		Budget Year 2021/22										
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast				
Revenue By Source														
Property rates		101,200	104,212		3,791	80,606	52,106	28,500	55%	104,212				
Service charges - electricity revenue		62,421	91,644		4,814	30,760	45,822	(15,062)	-33%	91,644				
Service charges - refuse revenue		8,828	10,489		769	4,583	5,244	(662)	-13%	10,489				
Rental of facilities and equipment		917	1,722		42	366	861	(496)	-58%	1,722				
Interest earned - external investments		508	312		30	299	156	144	92%	312				
Interest earned - outstanding debtors		2,613	2,005		49	426	1,002	(577)	-58%	2,005				
Fines, penalties and forfeits		56	1,000			33	500	(467)	-93%	1,000				
Licences and permits		2,635	3,942		408	990	1,971	(981)	-50%	3,942				
Transfers and subsidies		222,144	192,855		61,713	141,017	96,428	44,589	46%	192,855				
Other revenue		2,695	2,056		36	328	1,028	(700)	-68%	2,056				
Gains		(331)	-											
Total Revenue (excluding capital transfers and contributions)		403,687	410,238		71,658	259,409	205,119	54,290	26%	410,238				
Expenditure By Type														
Employee related costs		147,268	152,874		14,909	77,650	76,437	1,213	2%	152,875				
Remuneration of councillors		17,093	17,102		1,424	8,327	8,551	(224)	-3%	17,102				
Debt impairment		6,171	7,000				3,500	(3,500)	-100%	7,000				
Depreciation & asset impairment		31,275	42,314		2,036	12,289	21,157	(8,868)	-42%	42,314				

Finance charges	1,443	6,000	-	386	3,000	(2,614)	-87%	6,000
Bulk purchases - electricity	92,488	87,697	7,984	62,838	43,849	18,990	43%	87,697
Inventory consumed	11,447	8,929	155	2,803	4,465	(1,661)	-37%	8,929
Contracted services	59,250	58,552	9,897	41,076	29,126	11,950	41%	58,252
Transfers and subsidies	923	-	-	-	-	-	-	-
Other expenditure	30,611	45,194	1,849	16,717	22,597	(5,880)	-26%	45,194
Losses	-	-	-	-	-	-	-	-
Total Expenditure	397,967	425,663	38,256	222,087	212,681	9,405	4%	425,363
Surplus/(Deficit)	5,720	(15,425)	33,402	37,322	(7,563)	44,884	(0)	(15,125)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	45,336	32,489	-	-	-	-	-	32,489
Surplus/(Deficit) after capital transfers & contributions	51,056	17,064	33,402	37,322	(7,563)			17,364
Taxation	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation	51,056	17,064	33,402	37,322	(7,563)			17,364
Surplus/(Deficit) attributable to municipality	51,056	17,064	33,402	37,322	(7,563)			17,364
Surplus/ (Deficit) for the year	51,056	17,064	33,402	37,322	(7,563)			17,364

Most variances have been explained in the Mayoral speech and possible adjustments to the budget will be effected.

Contracted Service comprises mainly of the following:

4200 - Contracted Services [Expenditure]

Contracted expenses	
DESCRIPTION	AMOUNT
Maintenance Equipment	675 291.22
Refuse Removal	3 050 475.00
Electrification Projects	3 703 757.43
Meter Conversion	218 549.29
Professional Services	623 882.94
Public Protection	2 074 209.60
Research And Developments	120 687.50
Spatial Planning	818 552.93
Professional Service (Elec)	5 584 589.00
HV Overhead Lines	3 191 523.42
Media Service	725 935.61
Indigent Burial Service	798 150.22
LED Items	2 156 000.00
IDP Planning	402 865.00

Policy Review	180 000.00
Re-Gravelling and Stormwater	13 026 109.50
TOTAL	38 675 319.40

General Expenses comprises mainly of the following:
4710 - Operational Expenditure

Operational Costs	
DESCRIPTION	AMOUNT
Driver Licensing (New Card Order)	195 920.00
External Auditors	1 569 201.75
Hire Charge	223 310.62
Street Light Installation	141 650.00
Printing	398 337.47
Wet Fuel (Petrol)	1 398 221.32
Communication (Media)	1 438 593.28
Telephones	148 812.53
Insurance	1 867 544.71

Ward Committees	1 270 000.00
Occupational Health	166 140.00
Financial System	2 295 207.18
Training Minimum Competency	260 869.56
TOTAL	11 373 808.40

BULK PURCHASE R'000

NO.	Month	Amount
1	July	12,705 372.37
2	August	14,905 779.02
3	September	11,107 488.10
4	October	8,379 142.66
5	November	7,756 113.84
6	December	7,984 217.26
TOTAL		62,838 113.25

Capital Programme Performance

Choose name from list - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend

Month	Budget Year 2021/22								
	2020/21	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	5,497	2,798		8,367	8,367	2,798	(5,569)	-199.0%	25%
August	5,497	2,798		4,351	12,717	5,596	(7,121)	-127.3%	38%
September	5,497	2,798		6,594	19,312	8,394	(10,917)	-130.1%	58%
October	5,497	2,798		346	19,658	11,192	(8,465)	-75.6%	59%
November	5,497	2,798		5,046	24,704	13,991	(10,713)	-76.6%	74%
December	5,497	2,798		384	25,088	16,789	(8,299)	-49.4%	75%
January	5,497	2,798		826	25,914	19,587	(6,327)	-32.3%	77%
February	5,497	2,798		-		22,385	-		
March	5,497	2,798		-		25,183	-		
April	5,497	2,798		-		27,981	-		
May	5,497	2,798		-		30,779	-		
June	5,497	2,798		-		33,577	-		
Total Capital expenditure	65,965	33,577	-	25,914					

Capital expenditure has been speedily implemented as a result more than 100% of budgeted expenditure for this period has been incurred.

Material variances to the service delivery and budget implementation plan

NONE

OTHER SUPPORTING DOCUMENTS

MUNICIPAL MANAGER'S QUALITY CERTIFICATE (See annexure B)

**UMASIPALA
WASOLUNDI**

Private Bag X17
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3838



" The City of Heritage "

**ULUNDI
MUNICIPALITY**

Tel: 035 - 8745100
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Web: <http://www.ulundi.local.gov.za>

Municipal Manager's quality certificate 2021/2022 Mid-Year Budget

I MR N.G. Zulu, Municipal Manager of Ulundi Municipal, hereby certify that the Mid-Year Budget and Performance Assessment and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the adjustment budget and supporting documents are consistent with the Integrated Development Plan of the Municipality.

Print Name: Mtsengye Godfrey Zulu
Municipal Manager of Ulundi Municipality (KZN266)
Signature: [Handwritten Signature]
Date: 20 January 2022.