

# " The City of Heritage "



## ULUNDI MUNICIPALITY PERFORMANCE AGREEMENT

2020/2021

ENTERED INTO AND BETWEEN

**N.G. ZULU**

MUNICIPAL MANAGER (hereinafter referred to as the EMPLOYER)

AND

J. H. MHLONGO

**DIRECTOR: FINANCIAL SERVICES**

(hereinafter referred to as the EMPLOYEE)

## 1. INTRODUCTION

- 1.1 The Municipal Manager of the Ulundi Local Municipality (the Employer) has purposed to enter into a contract of employment with the (the Employee) in terms of Section 57(1)(a) of the Municipal Systems Act, Act 32 of 2000, as amended (hereinafter referred to as the Systems Act).
- 1.2 Section 57(1)(b) of the Systems Act, read with the contract of employment between the two parties, requires the parties to conclude an annual performance agreement.
- 1.3 The parties wish to ensure that they are clear about the goals to be achieved and secure the commitment of the (the Employee), reporting to the Municipal Manager of the Municipality (the Employer), to a set of actions that will secure local government policy goals.
- 1.4 This performance agreement is concluded between the Employee, and the Municipal Manager of the Ulundi Local Municipality (the Employer).

## 2. PURPOSE OF THIS AGREEMENT

The purpose of this agreement is to:

- 2.1 Comply with the provisions of Section 57 of the Systems Act and the Municipal Performance Regulations published in the *Government Gazette* dated 1 August 2006;
- 2.2 Specify objectives and targets defined and agreed with the Employee and to communicate to the Employee the Employer's expectations of the Employee's performance and accountabilities in alignment with the Integrated Development Plan, the Service Delivery and Budget Implementation Plan and the Budget of the Municipality;
- 2.3 Specify accountabilities as set out in the Departmental Performance Plan for the 2020/2021 financial year, which forms an annexure to the performance agreement;
- 2.4 Monitor and measure performance against set targeted outputs;
- 2.5 Use the performance agreement as the basis for assessing whether the Employee has met the performance expectations applicable to his job;
- 2.6 In the event of outstanding performance, to appropriately reward the Employee; and

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- 2.7 Give effect to the Employer's commitment to a performance orientated relationship with the Employee in attaining equitable and improved service delivery.

### **3. PERFORMANCE MANAGEMENT SYSTEM**

- 3.1 The Employee agrees to participate in the performance management system adopted by the Municipality.
- 3.2 The Employee accepts that the purpose of the performance management system will be to provide a comprehensive system with specific performance standards to assist the Employer, management and municipal staff to perform to the standards required.
- 3.3 The Employer will consult the Employee about the specific performance standards that will be included in the performance management system as applicable to the Employee.
- 3.4 The Employee undertakes to actively focus towards the promotion and implementation of the Key Performance Areas reflected in the Departmental Performance Plan for the 2020/2021 financial year within the local government framework.

### **4. EMPLOYER OBLIGATIONS**

- 4.1 The Employer shall endeavour to create a working environment that is conducive to the Employee being able to attain the standards of performance expected of him.
- 4.2 The Employer shall provide the Employee with such physical, financial and human resources as are reasonably required for him to perform his functions.
- 4.3 The Employer shall provide access to skills development and capacity building opportunities.
- 4.4 The Employer shall empower the Employee by way of a set of appropriate delegations to act and make relevant decisions in the course of his employment.
- 4.5 The Employer shall work collaboratively with the Employee to solve problems and generate solutions to common problems that may impact on the performance of the Employee.

- 4.6 The Employer shall conduct the performance review in a fair and transparent manner.

## 5. EMPLOYEE OBLIGATIONS

- 5.1 The Employee is obliged to perform his functions to the best of his abilities and shall as far as practically possible endeavour to meet the standards of performance as set out in the attached Departmental Performance Plan for the 2020/2021 financial year.
- 5.2 The Employee shall under all circumstances act in the best interests of the Ulundi Local Municipality.
- 5.3 The Employee shall co-operate with the Employer in conducting performance reviews.

## 6. CONSULTATION

- 6.1 The Employer agrees to consult the Employee timeously where the exercising of her powers will have amongst others:
- 6.1.1 A direct effect on the performance of any of the Employee's functions;
- 6.1.2 A commitment by the Employee to implement or to give effect to a decision made by the Employer: and
- 6.1.3 A substantial financial effect on the Employee.
- 6.2 The Employer agrees to inform the Employee of the outcome of any decisions taken pursuant to the exercise of powers contemplated in sub-item 6.1 as soon as is practicable to enable the Employee to take the necessary action without delay.

## 7. COMMENCEMENT AND DURATION

- 7.1 Irrespective of the date of the signature of the agreement, this performance agreement and its annexure (the Departmental Performance Plan for the 2020/2021 financial year) will commence on 1 July 2020 and will remain in force until 30 June 2021. Thereafter a new annexure to this agreement will be concluded between the two parties for the following financial year.

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- 7.2 The parties will review the provisions of this agreement during June each year. The parties will then conclude a new performance agreement that replaces the previous agreement by no later than 31 July of that year.
- 7.3 The agreement will terminate on the termination of the Employee's contract of employment for any reason.
- 7.4 Nothing contained in this performance agreement in any way limits the right of the Employer to terminate the Employee's contract of employment with or without notice for any other breach by the Employee of his obligations to the Employer or for any other valid reason in law.
- 7.5 The content of the agreement may be revised at any time during the abovementioned period to determine the appropriateness of the matters agreed upon.
- 7.6 If at any time during the validity of the performance agreement the work environment alters (whether as a result of government or Council decisions or otherwise) to the extent that the contents of the agreement are no longer appropriate, the content shall immediately be revised and then mutually agreed upon by the two parties.

## 8. PERFORMANCE OBJECTIVES

- 8.1 The **Departmental Performance Plan** for the 2020/2021 financial year sets out:
- 8.1.1 The key performance areas for which the Employee is responsible.
- 8.1.2 The performance objectives and targets that must be met by the Employee.
- 8.1.3 The timeframes within which those performance objectives and targets must be met.
- 8.1.4 The performance objectives and targets reflected in the Performance Plan are set by the Employer in consultation with the Employee in compliance with legislative requirements and based on the Integrated Development Plan and the Budget of the Municipality and include key performance areas, objectives, targets, key performance indicators and weightings.
- 8.1.5 The key performance areas describe the main tasks to be done. The key performance indicators consist of the details of the evidence that must be provided to show that an objective has been achieved. The

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targets describe the timeframe in which the work must be achieved. The weightings reflect the relative importance of the objectives to each other.

- 8.2 The **Employee's** assessment will be based on his/her performance in terms of the output/outcomes (performance indicators) identified as the performance plan annexed into this agreement, which are linked to the Key Performance Areas, and will constitute 80% of the overall assessment results as per the weightings agreed into between the **Employer** and the **Employee**:

Key Performance Areas (KPA's)	Weighting
Basic Service Delivery	
Local Economic Development (LED)	
Municipal Transformation and Organisational Development	
Good Governance and Public Participation	
Financial Viability and Management	
Spatial and Environmental	
<b>TOTAL</b>	<b>80%</b>

- 8.3 The **Core Competencies** will make up the other 20% of the **Employee's** assessment score. In terms of Local Government: Regulations on appointment and conditions of employment of Senior Managers, Reg. 21 of 17 January 2016, the "Core Competencies" are competencies that cut across all levels of work in a municipality and enhance contextualised leadership that guarantees service delivery impact; and "Leading competencies" means competencies that are required to develop clear institutional strategy, initiate, drive and implement programs to achieve long-term sustainable and measurable service delivery performance results. There is no hierarchical connotation to the structure and all competencies are essential to the role of a senior manager to influence high performance. All competencies must therefore, be considered as measurable and critical in assessing the level of a senior manager's performance and as listed as follows:

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<b>LEADING COMPETENCIES</b>		
<b>COMPETENCY</b>		<b>Weighting</b>
Strategic Direction and Leadership	<ul style="list-style-type: none"> <li>• Impact and Influence</li> <li>• Institutional Performance Management</li> <li>• Strategic Planning and Management</li> <li>• Organisational Awareness</li> </ul>	
People Management	<ul style="list-style-type: none"> <li>• Human Capital Planning and Development</li> <li>• Diversity Management</li> <li>• Employee Relations Management</li> <li>• Negotiation and Dispute Management</li> </ul>	
Programme and Project Management	<ul style="list-style-type: none"> <li>• Programme and Project Planning and Implementation</li> <li>• Service Delivery Management</li> <li>• Programme and Project Monitoring and Evaluation</li> </ul>	
Financial Management	<ul style="list-style-type: none"> <li>• Budget Planning and Execution</li> <li>• Financial Strategy and Delivery</li> <li>• Financial Reporting and Monitoring</li> </ul>	
Change Leadership	<ul style="list-style-type: none"> <li>• Change Vision and Strategy</li> <li>• Process Design and Improvement</li> <li>• Change Impact Monitoring and Evaluation</li> </ul>	
Governance Leadership	<ul style="list-style-type: none"> <li>• Policy Formulation</li> <li>• Risk and Compliance Management</li> <li>• Co-operative Governance</li> </ul>	
Total Weighting Leading Competencies		
<b>CORE COMPETENCIES</b>		
<b>COMPETENCY</b>		<b>Weighting</b>
Moral Competence		
Planning and Organising		
Analysis and Innovation		
Knowledge and Information Management		
Communication		
Results and Quality Focus		
<b>TOTAL PERCENTAGE WEIGHTING</b>		<b>20%</b>

## 9. ASSESSMENT OF PERFORMANCE

### 9.1 Performance Reviews

The performance of the Employee in relation to his performance agreement shall be reviewed on the following basis:

First Quarter	July to September
Second Quarter	October to December
Third Quarter	January to March
Fourth Quarter	April to June

9.1.1 The quarterly reviews for the first and third quarter may be undertaken verbally between the Employer representative and the Employee if performance is satisfactory.

9.1.2 The fourth quarter (annual) review will be undertaken by an evaluation panel. The evaluation panel will consist of the following persons:

Municipal Manager of the Ulundi Municipality (Chairperson)  
Chairperson of the Audit Committee  
Member of the Executive Committee of the Ulundi Municipality  
Municipal Manager from another Municipality  
Performance Management Specialist

9.1.3 The Employer shall keep a record of the mid-year review and the annual assessment meetings.

9.1.4 Performance feedback will be based on both the Employer's and the Employee's assessment of the Employee's performance. Part of the review process is the development of an agreed assessment of the Employee's performance.

9.1.5 The Employer will be entitled to review and make reasonable changes to the provisions on the performance plan from time to time for operational reasons. The Employee will be fully consulted before any such change.

9.1.6 The Employer may amend the provisions on the performance plan whenever the performance management system is adopted, implemented and/or amended as the case may be. In that case the Employee will be fully consulted before any such change is made.

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## 9.2 Performance Rating Scale

Level	Terminology	Description	Rating
5	Outstanding performance	Performance far exceeds the standard expected of an employee at this level. The appraisal indicates that the Employee has achieved above fully effective results against all performance criteria and indicators as specified in the Performance Agreement and the Performance Plan and maintained this in all areas of responsibility throughout the year	130% - 150%+
4	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job. This appraisal indicates that the Employee has achieved above fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the year.	100% - 129%
3	Fully effective	Performance fully meets the standards expected in all areas of the job. The appraisal indicates that the Employee has fully achieved effective results against all significant performance criteria and indicators as specified in the Performance Agreement and Performance Plan.	90% - 100%
2	Performance not fully effective	Performance is below the standard required for the job in key areas. Performance meets some of the standards expected for the job. The review / assessment indicates that the Employee has achieved below fully effective results against more than half the key performance criteria and indicators as specified in the Performance Agreement and the Performance Plan	60% - 89%
1	Unacceptable performance	Performance does not meet the standard expected for the job. The review / assessment indicates that the Employee has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the Performance Agreement and the Performance Plan. The Employee has failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement	Below 60%

## 9.3 Evaluation of Performance

The evaluation of performance consists of the following:

- 9.3.1 An assessment of the achievement of results as outlined in the Departmental Performance Plan (80%); and an assessment of the Leading and Core Competencies is (20%).

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- 9.3.2 Each objective in the Departmental Performance Plan will be assessed according to the extent to which the specified standards or performance indicators have been met.
- 9.3.3 Each of the elements of the Core Management Criteria, which have been weighted equally, will be assessed according to the extent to which the strategic alignment standards have been met.
- 9.3.4 An indicative rating on the five point rating scale will be provided for each performance objective and / or managerial competency.
- 9.3.5 The applicable assessment rating calculator will then be used to add the scores and calculate a final KPA score.
- 9.3.6 An overall rating is calculated by using the applicable assessment-rating calculator. Such overall rating represents the outcome of the performance appraisal.

## 10. MANAGEMENT OF EVALUATION OUTCOMES

- 10.1 The evaluation of the Employee's performance will form the basis for rewarding outstanding performance or correcting unacceptable performance.
- 10.2 A performance bonus ranging from 5% to 14% of the all-inclusive remuneration package will be paid to the Employee in recognition of outstanding performance to be constituted as follows:
- 10.2.1 A score of 130% to 149% is awarded a performance bonus ranging from 5% to 9% and a score of 150% and above is awarded a performance bonus ranging from 10% to 14%.
- 10.2.2 Should an employee incur unauthorised, irregular, fruitless and wasteful expenditure he/she will not receive a performance bonus for that particular financial year.
- 10.3 In the case of unacceptable performance, the Employer shall:
- 10.3.1 Provide systematic remedial or developmental support to assist the Employee to improve his performance; and
- 10.3.2 After appropriate performance counselling and having provided the necessary guidance and / or support as well as reasonable time for improvement in performance, the Employer may consider steps to

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terminate the contract of employment on the grounds of unfitness or incapacity to carry out his duties.

## 11. CONSTRAINTS

The following constraints that could potentially impact on the performance of the Employee in the 2020/2021 financial year are acknowledged and recorded:

Budget constraints and COVID 19 Containment.

## 12. DISPUTE RESOLUTION

- 12.1 In the event that the Employee is dissatisfied with any decision or action of the Employer in terms of this agreement, or where a dispute or difference arises as to the extent to which the Employee has achieved the objectives and performance targets established in terms of this agreement, the Employee may meet with the Employer with a view to resolving the issue. At the Employee's request the Employer will record the outcome of the meeting in writing.
- 12.2 In the event that the Employee remains dissatisfied with the outcome of that meeting, he may refer a formal dispute for mediation to the Mayor of the Ulundi Local Municipality which, rendered within 30 (thirty) days of receipt of the formal dispute, shall be final and binding on both parties.

## 13. GENERAL

- 13.1 The contents of this performance agreement must be made available to the public by the Employer in accordance with the Municipal Finance Management Act, Act 56 of 2003, and Section 46 of the Systems Act
- 13.2 This performance agreement is written in English; hence English shall be the language of all communication between the two parties. All correspondence between the parties to this agreement and all reports and other documentation shall be submitted in English.
- 13.3 The parties to this agreement record that this agreement constitutes the whole of the agreement and arrangements for the performance of the Employee for the 2020/2021 financial year.


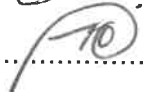
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- 13.4 No agreement varying, adding or deleting from or cancelling this agreement shall have any effect unless reduced to writing and signed by both parties.
- 13.5 Nothing in this agreement diminishes the obligations, duties or accountability of the Employee in terms of his contract of employment, or the effects of existing or new regulations, circulars, policies, directives or other instruments.

#### 14. SIGNATURE OF THE PARTIES

Signed at Ulundi on this 31<sup>st</sup> day of July 2020

AS WITNESSES

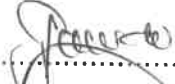

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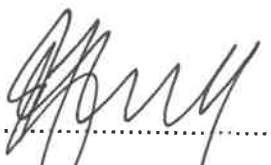
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MR J.H. MHLONGO

Signed at Ulundi on this 31<sup>st</sup> day of July 2020

AS WITNESSES

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# EVALUATION OF PERFORMANCE

## PART A: DEPARTMENTAL PERFORMANCE PLAN

Key Performance Areas	Maximum Score	Agreed Evaluation	Actual Score	Percentage of Maximum Score
<b>TOTAL</b>				

Contribution to Overall Performance Score (80%) \_\_\_\_\_

**PART B: LEADING AND CORE COMPETENCIES**

Competency	Weight	Agreed Evaluation	Percentage Score
Strategic Direction and Leadership			
People Management			
Program and Project Management			
Financial Management			
Change Leadership			
Governance Leadership			
Moral Competence			
Planning and Organising			
Analysis and Innovation			
Knowledge and information Management			
Communication			
Results and Quality Focus			
<b>TOTAL</b>			


Contribution to Overall Performance Score (20%) \_\_\_\_\_

**SUMMARY**

Performance Area	Performance Score
Part A: Municipal Performance Plan	
Part B: Leading and Core Competencies	
<b>TOTAL EVALUATION OF PERFORMANCE</b>	

Signed:   
**Mr J.H. Mhlongo**

Date: 31/07/2020

Signed: 

**N.G. Zulu**

Date: 31/07/2020

**PERSONAL DEVELOPMENT PLAN**

**MUNICIPALITY:**

Ulundi Municipality

**INCUMBENT:**

Henry JABULANI NKHONGO

**SALARY:**

**JOB TITLE:**

Director - financial Services

**REPORT TO:**

Municipal Manager

1. What are the competencies required for this job (refer to competency profile of job description)?

NQF 7

2. What competencies from the above list, does the job holder already possess?

NQF 8

3. What then are the competency gaps? (If the job holder possesses all the necessary competencies, complete No's 5 and 6.)

N/A

4. Actions/Training interventions to address the gaps/needs

5. Indicate the competencies required for future career progression/development

N/A

6. Actions/Training interventions to address future progression

N/A

7. Comments/Remarks of the Incumbent

N/A

8. Comments/Remarks of the supervisor

N/A.

Agreed upon

Signature: 

Supervisor: N. G. Zulu

Date: 31/07/2020

Signature: 

Incumbent: H. J. MHLONDO

Date: 31/07/2020

Date of next review: 01/07/2021



**DISCLOSURE FORM FOR BENEFITS AND INTERESTS**

I, the undersigned (Surname and Initials) MHLONGO J.H.  
 (Postal Address) P.O. BOX 1880  
ULUNDI, 3838  
 (Residential Address) C-552 NOBAMBA CRESCENT, ULUNDI  
 (Position Held) CHIEF FINANCIAL OFFICER  
 (Name of Municipality) ULUNDI  
 Tel: 035 874 5100 Fax: N/A  
 hereby certify that the following information is complete and correct to the best of my knowledge:

**1. Shares, securities and other financial interests (Not bank accounts with financial institutions.)**

Number of shares/Extent of financial interest	Nature	Nominal Value	Name of Company/Entity
NONE	NOT APPLICABLE		

**2. Interest in a trust**

Name of trust	Amount of Remuneration/ Income
NONE	NIL

**3. Membership, directorships and partnerships**

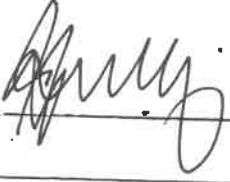
Name of corporate entity, partnership or firm	Type of business	Amount of Remuneration/ Income
NONE	NOT APPLICABLE	NIL

**4. Remunerated work outside the Municipality (Must be sanctioned by Council.)**

Name of Employer	Type of Work	Amount of remuneration/ Income
NONE	NOT APPLICABLE	NIL

CONFIDENTIAL

Council

Signature by Mayor or Designate:  Date: 31/07/2020

**5. Consultancies, Retainerships and Relationships**

Name of Client	Nature	Type of business activity	Value of any benefits received
NONE	NOT APPLICABLE	NOT APPLICABLE	NIL

6. Subsidies, grants and sponsorships by any organisation		
Source of assistance	Descriptions of assistance	Value of assistance
NONE	NONE	NIL

7. Gifts and Hospitality from a source rather than a family member		
Description	Value	Member
NONE	NIL	NOT APPLICABLE

8. Land and Property			
Description	Extent	Area	Value
House	1450 m2	URBAN	R3 800 000

  
SIGNATURE OF SENIOR MANAGER

DATE: 31/07/2020

PLACE: ULUNDI

LUP Reference	Project Number	Service delivery Objectives (National RP%)	Strategic Objectives	Strategies	Key Performance Indicator	Unit of Measure	Baseline / Status Quo	Budget	Annual Target			October 2020 - 31 December 2020			January 2021 - 31 March 2021			SOBIP Quarter 4 (1 April 2021 - 30 June 2021)			Progress Report towards achievement of targets	Blockages / Challenges	Corrective Measures taken (to be taken and date of finalisation)	Wards	POE Required	
									Performance Target	Actual Budget Spent	Performance Target	Actual Budget Spent	Performance Target	Actual Budget Spent	Performance Target	Actual Budget Spent	Performance Target	Actual Budget Spent	Performance Target	Actual Budget Spent						
									Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target	Actual Performance Target						
KZN066-FS-SO 10.2	FS 1	Local Economic Development	To assist communities in addressing the ranges of poverty prevalent within the municipality	Identification of indigent households within communities and providing those households with a range of services and benefits at no cost	% of consumer accounts with refuse rebates	%	95%	1 024 000.00	95% - 100% of consumer accounts with refuse rebates by 30 June 2021	20% - 25% of consumer accounts with refuse rebates by 31 September 2020	40% - 45% of consumer accounts with refuse rebates by 31 September 2020	70% - 75% of consumer accounts with refuse rebates by 31 March 2021	70% - 75% of consumer accounts with refuse rebates by 31 March 2021	95% - 100% of consumer accounts with refuse rebates by 30 June 2021												Billing Report
KZN066-FS-SO 10.1	FS 1.1	Local Economic Development	To assist communities in addressing the ranges of poverty prevalent within the municipality	Identification of indigent households within communities and providing those households with a range of services and benefits at no cost	% of consumer accounts with property rates rebates	%	95%	1 000 522.00	95% - 100% of consumer accounts with property rates rebates by 30 June 2021	20% - 25% of consumer accounts with property rates rebates by 31 September 2020	0% - 45% of consumer accounts with property rates rebates by 31 December 2020	70% - 75% of consumer accounts with property rates rebates by 31 March 2021	70% - 75% of consumer accounts with property rates rebates by 31 March 2021	95% - 100% of consumer accounts with property rates rebates by 30 June 2021												Billing Report
KZN066-FS-SO 14.3	FS 2	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Ensure that Bid Committees are inspired to give preference to previously disadvantaged individual owned companies when evaluating and adjudicating bids	Number of Bids awarded to previously disadvantaged individual owned companies	Number	1	n/a	5 Bids awarded to previously disadvantaged individual owned companies by 30 June 2021	n/a	n/a	n/a	n/a	5 Bids awarded to previously disadvantaged individual owned companies by 30 June 2021												Appointment letters.
KZN066-FS-SO 14.3.1	FS 2.1	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Ensure that Bid Committees are inspired to give preference to previously disadvantaged individual owned companies when evaluating and adjudicating bids	Number of Quarterly Reports on the implementation of SCM Policy submitted to Council	Number	4	n/a	4 Quarterly Reports on the implementation of SCM Policy submitted to Council by 30 June 2021	1 Quarterly Report on the implementation of SCM Policy submitted to Council by 31 September 2020	1 Quarterly Report on the implementation of SCM Policy submitted to Council by 31 December 2020	1 Quarterly Report on the implementation of SCM Policy submitted to Council by 31 March 2021	1 Quarterly Report on the implementation of SCM Policy submitted to Council by 31 March 2021	1 Quarterly Report on the implementation of SCM Policy submitted to Council by 30 June 2021												SCM Quarterly Reports submitted to Council & Council Resolution
KZN066-FS-SO 20.1.2	FS 3	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Section 71 Financial Reports submitted to Treasury	Number	12	n/a	12 Section 71 Reports Submitted to Treasury within 10 working days of the next month by 30 June 2021	3 Section 71 Reports Submitted to Treasury within 10 working days of the next month by 30 September 2020	3 Section 71 Reports Submitted to Treasury within 10 working days of the next month by 31 December 2020	3 Section 71 Reports Submitted to Treasury within 10 working days of the next month by 31 March 2021	3 Section 71 Reports Submitted to Treasury within 10 working days of the next month by 30 June 2021	3 Section 71 Reports Submitted to Treasury within 10 working days of the next month by 30 June 2021												Proof of submission of data strings (Fictal Creditors, Actual Debtors and Actual)
KZN066-FS-SO 20.1.2.1	FS 3.1	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Quarterly Financial Reports submitted to Treasury	Number	4	n/a	4 Quarterly Financial Reports to be submitted to Treasury by 30 June 2021	1 Quarterly Financial Reports to be submitted to Treasury by 30 September 2020	1 Quarterly Financial Reports to be submitted to Treasury by 31 December 2020	1 Quarterly Financial Reports to be submitted to Treasury by 31 March 2021	1 Quarterly Financial Reports to be submitted to Treasury by 30 June 2021	1 Quarterly Financial Reports to be submitted to Treasury by 30 June 2021												Proof of submission to Treasury (Proof of Data strings submission)
KZN066-FS-SO 20.1.2.2	FS 3.2	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Section 72 Financial Report submitted to Treasury	Number	1	n/a	1 Section 72 Financial Report to be submitted to Treasury by 25 January 2021	n/a	n/a	n/a	n/a	n/a												Proof of submission to Treasury (Proof of Data strings submission) and Council resolution
KZN066-FS-SO 20.1.2.3	FS 3.3	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Departmental Meetings chaired by Head of Department	Number	12	n/a	12 Monthly Departmental Meetings chaired by HOD by 30 September 2020	3 Monthly Departmental Meetings chaired by HOD by 30 September 2020	3 Monthly Departmental Meetings chaired by HOD by 31 December 2020	3 Monthly Departmental Meetings chaired by HOD by 31 March 2021	3 Monthly Departmental Meetings chaired by HOD by 31 March 2021	3 Monthly Departmental Meetings chaired by HOD by 30 June 2021												Agenda, Minutes and Attendance Registers

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KZN266-FS-SO 20.1.2.4	FS 3.4	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Meetings attended by Head of Department / Acting HOD	Number	12	n/a	8 Monthly Manco meetings attended by Head of Department / Acting HOD by 30 June 2021	2 Monthly Manco meetings attended by HOD / Acting HOD by 31 December 2020	2 Monthly Manco meetings attended by HOD / Acting HOD by 31 March 2021	2 Monthly Manco meetings attended by HOD / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.5	FS 3.5	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Monthly Meetings attended by Head of Department / Acting HOD	Number	12	n/a	4 Quarterly Extended Manco meetings attended by Head of Department / Acting HOD by 30 June 2021	1 Quarterly Extended Manco meetings attended by HOD / Acting HOD by 31 December 2020	1 Quarterly Extended Manco meetings attended by HOD / Acting HOD by 31 March 2021	1 Quarterly Extended Manco meetings attended by HOD / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.6	FS 3.6	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Monthly Steering Committee Meetings attended by Head of Department / Acting HOD	Number	12	n/a	12 Monthly Budget Steering Committee Meetings attended by HOD / Acting HOD by 30 June 2021	3 Monthly Budget Steering Committee Meetings attended by HOD / Acting HOD by 31 December 2020	3 Monthly Budget Steering Committee Meetings attended by HOD / Acting HOD by 31 March 2021	3 Monthly Budget Steering Committee Meetings attended by HOD / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.7	FS 3.7	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Monthly EXCO Meetings attended by the Head of Department / Acting HOD	Number	12	n/a	12 Monthly EXCO meetings attended by Head of Department / Acting HOD by 30 June 2021	3 Monthly EXCO meetings attended by Head of Department / Acting HOD by 31 December 2020	3 Monthly EXCO meetings attended by Head of Department / Acting HOD by 31 March 2021	3 Monthly EXCO meetings attended by Head of Department / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.8	FS 3.8	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Quarterly Council Meetings attended by the Head of Department / Acting HOD	Number	4	n/a	4 Quarterly Council Meetings attended by Head of Department / Acting HOD by 30 June 2021	1 Quarterly Council Meeting attended by HOD / Acting HOD by 31 December 2020	1 Quarterly Council Meeting attended by HOD / Acting HOD by 31 March 2021	1 Quarterly Council Meeting attended by HOD / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.9	FS 3.9	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Quarterly Audit & Performance Committee Meetings attended by the Head of Department / Acting HOD	Number	4	n/a	4 Quarterly Audit & Performance Committee Meetings attended by Head of Department / Acting HOD by 30 June 2021	1 Quarterly Audit & Performance Committee Meeting attended by HOD / Acting HOD by 31 December 2020	1 Quarterly Audit & Performance Committee Meeting attended by HOD / Acting HOD by 31 March 2021	1 Quarterly Audit & Performance Committee Meeting attended by HOD / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.10	FS 3.10	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Quarterly MPAC Meetings attended by the Head of Department / Acting HOD	Number	4	n/a	4 Quarterly MPAC Meetings attended by the Head of Department / Acting HOD by 30 June 2021	1 Quarterly MPAC Meeting attended by HOD / Acting HOD by 31 December 2020	1 Quarterly MPAC Meeting attended by HOD / Acting HOD by 31 March 2021	1 Quarterly MPAC Meeting attended by HOD / Acting HOD by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.2.11	FS 3.11	Good Governance and Public Participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Quarterly Back-to-Basics reports submitted by the 7th of each month to the Municipal Manager	Number	4	n/a	4 Quarterly Back-to-Basics reports submitted by the 7th of each month to the Municipal Manager by 30 June 2021	1 Quarterly Back-to-Basics report submitted by the 7th of each month to MM by 31 December 2020	1 Quarterly Back-to-Basics report submitted by the 7th of each month to MM by 31 March 2021	1 Quarterly Back-to-Basics report submitted by the 7th of each month to MM by 30 June 2021	Attendance Registers
KZN266-FS-SO 20.1.6	FS 4	Good Governance and Public Participation	To promote good governance, accountability and transparency	Management of risk within the procedures and processes of the Municipality	Number of Monthly Risk Register Progress Reports submitted by the Head of Department to Risk Management Unit	Number	12	n/a	12 Monthly Risk Register Progress Reports submitted by Head of Department by 30 June 2021	3 Monthly Risk Register Progress Reports submitted by the 14th of each month by HOD by 31 December 2020	3 Monthly Risk Register Progress Reports submitted by the 14th of each month by HOD by 31 March 2021	3 Monthly Risk Register Progress Reports submitted by the 14th of each month by HOD by 30 June 2021	Monthly Risk Register Progress Reports submitted & Proof of date of submission to Risk Management Unit

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KS/MS-FS- SO 20.1.1	FS 4.1	Good Governance and Public Participation	To promote good governance, accountability and transparency	Management of Risk within the structures and operations of the Municipality	Number of Quarterly Assessments of the Performance of Service Providers submitted by Head of Department to the Municipal Manager by the 7th after the end of each quarter	Number	4	n/a	Assessments of the Performance of Service Providers submitted by Head of Department to the Municipal Manager by the 7th after the end of each quarter by 30 June 2021	1 Quarterly Assessment of the Performance of Service Providers submitted by the Head of Department to the Municipal Manager by the 7th after the end of Q3 ending 31 March 2021	1 Quarterly Assessment of the Performance of Service Providers submitted by the Head of Department to the Municipal Manager by the 7th after the end of Q3 ending 31 March 2021	1 Quarterly Assessment of the Performance of Service Providers submitted by the Head of Department to the Municipal Manager by the 7th after the end of Q4 ending 30 June 2021	Assessment of the Performance of Service Providers submitted by the Head of Department to the Municipal Manager
KZ0268-FS- SO 20.1.1	FS 5	Good Governance and Public Participation	To ensure that the municipality performs its core functions effectively and efficiently in line with MSOCA Regulations	Prioritization of departmental core functions to realise the municipality's goals	Number of Quarterly Reports back on the implementation of Msoas submitted to Council by Head of Department to Council	Number	4	n/a	4 Quarterly Reports back on the implementation of Msoas submitted to Council by Head of Department by 30 June 2021	1 Quarterly Report back on the implementation of Msoas submitted to Council by 31 March 2021	n/a	1 Quarterly Report back on the implementation of Msoas submitted to Council by 30 June 2021	Council Resolution
KZ0268-FS- SO 20.3.2	FS 6	Good Governance and Public Participation	To ensure that the municipality performs its core functions effectively and efficiently in line with MSOCA Regulations	Identification, prioritisation, acquisition and maintenance of municipal assets	Number of Quarterly Verification of Investment Property Register is done	Number	2	n/a	2 Investment Property Register Verifications to be done by 30 June 2021	n/a	n/a	1 Quarterly Investment Register Verification done by 30 June 2021	Property Register
KZ0268-FS- SO 20.3.1	FS 6.1	Good Governance and Public Participation	To ensure that the municipality performs its core functions effectively and efficiently in line with MSOCA Regulations	Identification, prioritisation, acquisition and maintenance of municipal assets	Number of monthly scheduled inspection of assets to confirm their location done	Number	12	n/a	12 monthly scheduled inspection of assets to confirm their location done by 30 June 2021	3 monthly scheduled inspection of Assets to confirm their location done by 31 March 2021	3 monthly scheduled inspection of Assets to confirm their location done by 30 June 2021	3 monthly scheduled inspection of Assets to confirm their location done by 30 June 2021	Acknowledgement signed of where assets were Inspector and CFO
KZ0268-FS- SO 21.1	FS 7	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	Development and implementation of measures to improve revenue base	Date of Review and adoption by Council of the Revenue Enhancement Strategy	Date	31/05/2021	n/a	Date of Review and adoption by Council of the Revenue Enhancement Strategy by 31 May 2021	n/a	n/a	Review and adoption by Council of the Revenue Enhancement Strategy by 31 May 2021	Council Resolution
KZ0268-FS- SO 21.2	FS 8	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	Development and implementation of measures to reduce the level of customer debt owed to the Municipality	Amount of reduction of debt amounting to R 1 500 000 owed by customers who have signed Acknowledgement of Debt	Rand Value	R 1 249 928.92	1 100 000.00	Reduction of Debt amounting to R1 100 000.00 owed by customers by 30 September 2020	Reduction of Debt owed by customers by R275 000.00 by 31 March 2021	Reduction of Debt owed by customers by R275 000.00 by 30 June 2021	Reduction of Debt owed by customers by R275 000.00 by 30 June 2021	Acknowledgement of Debt Report, List of paid accounts
KZ0268-FS- SO 21.2	FS 8	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	Development and implementation of measures to reduce the level of customer debt owed to the Municipality	Reduction of debt through implementation of Debt and Credit Control Policy	Rand Value	10 000 000.00	10 000 000.00	Reduction of Debt amounting to R10 000 000.00 owed by customers by 30 June 2021	Reduction of Debt owed by customers by R2 500 000.00 by 31 March 2021	Reduction of Debt owed by customers by R2 500 000.00 by 30 June 2021	Reduction of Debt owed by customers by R2 500 000.00 by 30 June 2021	Age Analysis
KZ0268-FS- SO 21.3	FS 9	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	Efficiently manage the Municipality's Cash Flow	Number of Monthly Creditors' Reconciliation reflecting the amount paid prepared & submitted to the Municipal Manager by	Number	12	n/a	12 Monthly Creditors' Reconciliation reflecting the amount prepared & submitted to the Municipal Manager by 30 June 2021	3 Monthly Creditors' Reconciliation reflecting the amount prepared & submitted to the MM by 31 March 2021	n/a	3 Monthly Creditors' Reconciliation reflecting the amount prepared & submitted to the MM by 30 June 2021	Monthly Creditors' Reconciliation signed by the Chief Financial Officer
KZ0268-FS- SO 21.3.1	FS 9.1	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	Efficiently manage the Municipality's Cash Flow	Number of monthly payments of council allowances	Number	12	18 203 000.00	12 Monthly Payments of Council Allowances made by 30 June 2021	3 Monthly Payments of Council Allowances made by 31 March 2021	3 Monthly Payments of Council Allowances made by 30 June 2021	3 Monthly Payments of Council Allowances made by 30 June 2021	Bank of Report

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KZ0266-FS- SO 22.1.3.2	FS 9.2	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To efficiently and effectively manage the Municipality's Cash Flow	Number of monthly salary payments made	12	102 000 000,00	12 Monthly Payments made by 30 June 2021	3 Monthly Payments of employees salaries by 30 June 2021	3 Monthly Payments of employees salaries by 31 March 2021	3 Monthly Payments of employees salaries by 30 June 2021	Bank & Report
KZ0266-FS- SO 22.1.3.3	FS 9.3	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of monthly salary deductions and contributions paid over by the due date	12	29 900 000,00	12 Monthly payments of salary deductions and contributions paid by the due date by 30 June 2021	3 Monthly payments of salary deductions and contributions paid by the due date by 31 March 2021	3 Monthly payments of salary deductions and contributions paid by the due date by 31 March 2021	3 Monthly payments of salary deductions and contributions paid by the due date by 30 June 2021	Bank & Report
KZ0266-FS- SO 22.1.3.4	FS 9.4	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Amount collected on the budgeted revenue for the Municipality in 2020/2021 financial year	Rand Value	R166 637 419,41	Collection of R26 000,00 on the budgeted revenue for the Municipality by 30 September 2020	Collection of R6 750 000 on the budgeted revenue for the Municipality by 31 December 2020	Collection of R6 750 000 on the budgeted revenue for the Municipality by 31 March 2021	Collection of R6 750 000 on the budgeted revenue for the Municipality by 30 June 2021	Service Charges Collection Reports
KZ0266-FS- SO 22.1.3.5	FS 9.5	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Containment of operational expenditures incurred by the Directorate for 2020/2021 financial year within budgetary limits	Rand Value	R46 444 845,48	Containment of operational expenditure incurred by the Directorate for 2020/2021 financial year within budgetary limits of R2 861 211,37 by 30 September 2020	Containment of operational expenditure budget within budgetary limits of R2 861 211,37 by 31 December 2020	Containment of operational expenditure budget within budgetary limits of R2 861 211,37 by 31 March 2021	Containment of operational expenditure budget within budgetary limits of R2 861 211,37 by 30 June 2021	Income & Expenditure Report
KZ0266-FS- SO 22.1.3.6	FS 9.6	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Monthly Disconnection Reports (Rele & Release) prepared and submitted to Technical Services for disconnections	Number	12	12 Monthly Disconnection Reports prepared and submitted to Technical Services for disconnections by 30 June 2021	3 Monthly Disconnection Reports prepared and submitted to Technical Services for disconnections by 31 December 2020	3 Monthly Disconnection Reports prepared and submitted to Technical Services for disconnections by 31 March 2021	3 Monthly Disconnection Reports prepared and submitted to Technical Services for disconnections by 30 June 2021	Disconnection Reports signed by the Chief Financial Officer & Proof of submission to Technical Services
KZ0266-FS- SO 22.1.3.7	FS 9.7	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Monthly Cashflow Projection Reports prepared and submitted to the Cashflow Management Committee	Number	12	12 Monthly Cashflow Projection Reports prepared and submitted to the Cashflow Management Committee by 30 June 2021	3 Monthly Cashflow Projection Reports prepared and submitted to the Cashflow Management Committee by 31 December 2020	3 Monthly Cashflow Projection Reports prepared and submitted to the Cashflow Management Committee by 31 March 2021	3 Monthly Cashflow Projection Reports prepared and submitted to the Cashflow Management Committee by 30 June 2021	Monthly Cashflow Projection Reports signed by the Chief Financial Officer
KZ0266-FS- SO 22.1.3.8	FS 9.8	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Income & Expenditure Reports submitted to Heads of Departments	Number	12	12 Monthly Income & Expenditure Reports sent to Heads of Departments by 30 June 2021	3 Monthly Income & Expenditure Reports sent to Heads of Departments by 31 December 2020	3 Monthly Income & Expenditure Reports sent to Heads of Departments by 31 March 2021	3 Monthly Income & Expenditure Reports sent to Heads of Departments by 30 June 2021	Proof of submission of Income & Expenditure Reports sent to HOD's
KZ0266-FS- SO 22.1.3.9	FS 9.9	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Date the Organizational Procurement Plan approved by Council	Date	Nil	Organizational Procurement Plan Approved by Council by 30 June 2021	Organizational Procurement Plan Approved by Council by 30 June 2021	Organizational Procurement Plan Approved by Council by 30 June 2021	Organizational Procurement Plan Approved by Council by 30 June 2021	Council Resolution
KZ0266-FS- SO 22.1.3.10	FS 9.10	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Monthly Reports on Uploads submitted to the Municipal Manager	Number	12	12 Monthly Reports on Uploads submitted to the Municipal Manager by 30 June 2021	3 Monthly Reports on Uploads submitted to the Municipal Manager by 31 December 2020	3 Monthly Reports on Uploads submitted to the Municipal Manager by 31 March 2021	3 Monthly Reports on Uploads submitted to the Municipal Manager by 30 June 2021	Contract Register signed by the Chief Financial Officer & Proof of Submission to the MM

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KZN266-FS- SO 22.1.1.1	FS 9.11	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable.	To ensure that the Municipality's Cash Flow	Number of Progress Reports	12	n/a	12 Monthly Progress Reports on the Implementation of the Approved Financial Recovery Plan submitted to the Budget Steering Committee by Head of Department by 30 June 2021	3 Monthly Progress Reports on the Implementation of the Approved Financial Recovery Plan submitted to the Budget Steering Committee by Head of Department by 30 June 2021	3 Monthly Progress Reports on the Implementation of the Approved Financial Recovery Plan submitted to the Budget Steering Committee by Head of Department by 30 June 2021	3 Monthly Progress Reports on the Implementation of the Approved Financial Recovery Plan submitted to the Budget Steering Committee by Head of Department by 30 June 2021	Proof of submission of Financial Recovery plan
KZN266-FS- SO 22.1.3.12	FS 9.12	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable.	To effectively manage the Municipality's Cash Flow	Number of confirmation of fidelity of vouchers for audit purposes	12	n/a	12 Monthly Confirmation of fidelity of vouchers by the Chief Financial officer by 30 June 2021	3 Monthly Confirmation of fidelity of vouchers by the Chief Financial officer by 31 December 2020	3 Monthly Confirmation of fidelity of vouchers by the Chief Financial officer by 31 March 2021	3 Monthly Confirmation of fidelity of vouchers by the Chief Financial officer by 30 June 2021	Certification of availability of all vouchers signed by the Chief Financial Officer
KZN266-FS- SO 22.1	FS 10	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	Establishment and regular review of internal control procedures and controls	Date of Review and adoption by Council of Financial Policies and procedures	26/05/2021	n/a	Approved Financial Policies and Procedures by 31 May 2021	n/a	n/a	Approved Financial Policies and Procedures by 31 May 2021	Council Resolution
KZN266-FS- SO 22.3	FS 11	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	To work towards obtaining a Clean Audit Report from the Auditor-General	Date of submission for audit purposes of the Annual Financial Statements for the year to the Auditor-General	31/08/2020	n/a	Submission of the Annual Financial Statements for the year to the Auditor-General by 31 August 2020	n/a	n/a	n/a	Proof of submission to Auditor-General
KZN266-FS- SO 22.2.1	FS 11.1	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	To work towards obtaining a Clean Audit Report from the Auditor-General	Number of Monthly Progress Reports on the Approved Financial Recovery Plan submitted to the Municipal Manager	6	n/a	6 Monthly Progress Reports on the Approved Financial Recovery Plan submitted to the Municipal Manager by 30 June 2021	3 Monthly Progress Reports on the Approved Financial Recovery Plan submitted to the Municipal Manager by 30 June 2021	3 Monthly Progress Reports on the Approved Financial Recovery Plan submitted to the Municipal Manager by 30 June 2021	3 Monthly Progress Reports on the Approved Financial Recovery Plan submitted to the Municipal Manager by 30 June 2021	Progress Reports and Proof of submission
KZN266-FS- SO 22.3.1	FS 12	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the IDP	Ensuring that there is synergy between financial planning and functions within the Municipality	Date of the Adjustment Budget approved by Council	26/02/2021	n/a	Adjustment Budget to be approved by Council by 28 February 2021	Adjustment Budget to be approved by Council by 28 February 2021	n/a	n/a	Council Resolution and proof of submission
KZN266-FS- SO 22.1.1	FS 12.1	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the IDP	Ensuring that there is synergy between financial planning and functions within the Municipality	Date the Draft Operating and Capital Budget for 2021/2022 Financial Year is approved by Council	27/03/2021	n/a	Draft Operating and Capital Budget for 2021/2022 Financial Year be approved by Council by 31 March 2021	Draft Operating and Capital Budget for 2021/2022 Financial Year be approved by Council by 31 March 2021	n/a	n/a	Council Resolution and proof of submission (plan setting)
KZN266-FS- SO 22.1.2	FS 12.2	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the IDP	Ensuring that there is synergy between financial planning and functions within the Municipality	Number of Stakeholder Engagements conducted on the Budget prior to approval	0	n/a	24 Weeks consulted on the Annual Budget prior to the approval by 30 April 2021	n/a	n/a	24 Weeks consulted on the Annual Budget prior to the approval by 30 April 2021	Public Notice/Sheet, Attendance Registers
KZN266-FS- SO 22.3.1.3	FS 12.3	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the IDP	Ensuring that there is synergy between financial planning and functions within the Municipality	Date the Final Operating and Capital Budget of the Municipality for 2021/2022 is approved by Council	26/05/2021	n/a	Final Operating and Capital Budget of the Municipality for 2021/2022 be approved by Council by 31 May 2021	n/a	n/a	Final Operating and Capital Budget of the Municipality for 2021/2022 be approved by Council by 31 May 2021	Council Resolution and proof of submission

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