



**INVITATION TO BID  
REQUEST FOR PROPOSALS FOR TELEPHONE SYSTEM FOR A PERIOD  
OF 36 MONTHS**

**BID No: 04/2020/2021**

Proposals are hereby invited from legitimately registered companies in the field of telecommunication; including indoor and outdoor extensions, internet and email and all other telecommunication facets normally required by a Local Municipality. Only service providers registered on the Ulundi Municipality supplier's database will be considered. Service providers not yet registered may register before the closing of bids.

Bid documents can be downloaded from Ulundi Municipality official website at [www.ulundi.gov.za](http://www.ulundi.gov.za). Bidders are required to attend a **compulsory briefing meeting and a site inspection to be held on 06 October 2020 at 10h00 at Finance Boardroom at Cnr. Princess Magogo and King Zwelithini Street**. All shortlisted bidders will be afforded the opportunity to give **presentation** on their service offering on **03 November 2020 10h00**.

Interested entities are to submit written proposals by no later than 12h00 **Tuesday, 20 October 2020** which will be evaluated and short listed. Short listed entities will be invited for presentations. The written Priced Proposals must be submitted in a sealed envelope clearly marked with the bid number and closing date and dropped off in the tender box at SCMU, Ulundi Municipality, Corner Princess Magogo and King Zwelithini Street, Ulundi, 3838 OR posted to P/bag X17, ULUNDI 3838. Late proposals will not be accepted. The bid box is generally open 7h30 to 16h30 hours Monday to Thursday and 07h30 to 15h15 Friday.

**THE FOLLOWING ARE MANDATORY.** Valid tax clearance, a certified copy of the most recent municipal account in which the business is registered. This bid will be evaluated in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows. 80 – Price 20 – BB-BEE. The minimum Local Threshold production must be 90%.

Late tenders will not be accepted and the Ulundi Municipality reserved the right not to make a short listing. Telegraphic, telefaxed or posted proposals will not be accepted. Failure to comply with the above conditions will invalidate your offer.

**Kindly note that the successful bidder will be subjected to a screening prior to bidder awarded a bid, should it be discovered that a successful bidder provided a misleading information he/she will be disqualified with immediate effect.**

**NB: Please provide an itemized breakdown (on a separated sheet) of the total “tender sum” shown on the bid document.**

Procedure related enquires: Nokwazi Hlabe (035 874 5220)  
Technical enquiries. Ntombizethu Mathe (035 874 5108)

N.G. Zulu  
Municipal Manager



**ULUNDI LOCAL MUNICIPALITY  
BID NOTICE AND INVITATION AWARD**

Bids are hereby invited from suitable service providers of the following Ulundi Municipality projects:

<b>Project/BID No.</b>	<b>Project Description</b>	<b>Point System</b>	<b>Closing Date</b>	<b>Time</b>	<b>Technical enquiries</b>	<b>Contact number</b>
05/2020/2021	Call for proposal for spatial development framework review	80/20	15/10/2020	12h00	N.H.L Buthelezi	035 874 5211
06/2020/2021	Call for proposal for Integrated Development Plan Review	80/20	15/10/2020	12h00	N.H.L Buthelezi	035 874 5211
07/2020/2021	Call for Proposal for registration of Ulundi Municipality Proclaimed Diagram	80/20	15/10/2020	12h00	N.H.L Buthelezi	035 874 5211

**Preference will be given to the local and previously disadvantaged service providers.**

Only service providers registered in the Ulundi Municipality suppliers' database and registered with Central Supplier Database (CSD) will be considered.

Bid documents may be obtained on the **Ulundi Municipal Website at [www.ulundi.gov.za](http://www.ulundi.gov.za)**. Bid documents must be submitted in a sealed envelope clearly marked with the bid number, closing date and, dropped off in the tender box at SCMU, Ulundi Municipality, Corner of Princess Magogo and King Zwelithini Street, Ulundi, 3838 by no later **12H00 of the above stated closing dates**. The bid box is generally open from 07h30 to 16h30 Monday to Thursday and 07h30 to 15h15 Friday. All quotes must be submitted on the official forms – (Not to be retyped). This bid is subject to the general conditions of contract (GCC) and any other special conditions of contract.

**THE FOLLOWING ARE MANDATORY:** CSD summary report, valid tax clearance or SARS login pin, a certified copy of the most recent municipal account in which the business is registered, copies of ID of members of the entity, B-BBEE Certificate and Certified copy of CIPRO e.g. CK certificates. Bidders are requested to sign where necessary and initial each page on the Bid Documents.

This proposal will be evaluated in terms of the 80/20 Preferential Procurement Point system where 80 points are for functionality and price, and 20 points are for BBEE according to the said legislation.

Late tenders will not be accepted, and the Ulundi Municipality reserved the right not to make an award. Failure to comply with the above conditions will invalidate your offer.

***Pre-qualification conditions for a tenderer (PPPFA) Act 2000: Exempted Micro Enterprise (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by black people who are women and 51% owned by black people living in rural or underdeveloped areas or townships.***

**Kindly note that the successful bidder will be subjected to a screening process prior to the bid being awarded, should it be discovered that a successful bidder provided misleading information he/she will be disqualified with immediate effect.**

**NB: Please provide an itemized breakdown (on a separated sheet) of the total “tender sum” shown on the bid document.**

SCM related enquires: Miss B.G. Hadebe (035 874 5120)

**Mr. N.G. Zulu**  
**MUNICIPAL MANAGER**

**" The City of Heritage "**



**ULUNDI MUNICIPALITY  
NOTICE NUMBER 03/2020/2021  
INVITATION TO LEASE ULUNDI COUNCIL OFFICE SPACE : PUBLIC TENDER**

It is hereby notified in terms of the Municipal Finance Management Act (MFMA) read together with the Supply Chain Management Policy of Ulundi Municipality of the intention of Ulundi Municipal Council to invite offers from the public to lease the following space by public tender.

<b>PROPERTY DESCRIPTION</b>	<b>EXTENT</b>	<b>USE</b>	<b>RENTAL FEE</b>
122 Mpungamhlophe A	712 m <sup>2</sup>	Offices	R25 per m <sup>2</sup>

Applications must be accompanied by the MBD1, MBD4 and MBD6.1 forms fully completed. These forms are obtainable on the Council website free of charge. The website of Council is: <http://www.ulundi.gov.za>

Applications must be submitted in a sealed envelope. The envelope must be marked "**Notice No. 03/2020/2021: LETTING OF MUNICIPAL OFFICE SPACE : Mpungamhlophe**". The name and address of the applicant, together with the closing date must be written outside the envelope. An original Tax Clearance Certificate, CSD registration, and BBBEE Certificate is required in case where the applicants are companies/businesses. Proof of Residence and ID copies of Applicants must also be attached.

All proposals must be dropped in the Council's tender box found at Supply Chain Management Office which is on BA 131, Ulundi, 3838, corner of Princess Magogo and King Zwelithini Streets.

The closing date for submission is: **16/10/2020 at 12:00**

The R25 per m<sup>2</sup> is Ulundi Council baseline. Applicants are free to raise the rental per square metre to any other rental other than the one advertised. Site inspection by interested persons may be arranged on an appointment basis before the closing date. The tender box shall be opened within reasonable time after the tender is closed. Applicants willing to observe the opening of the tender box can enquire about the venue from the person on the number written below.

**Notable:** The following is the information important for applicants.

1. All documents mentioned above are mandatory.
2. The proposed lease of the property is for offices only.
3. Successful bidders will be required to pay a Rental Fee Inclusive of a 15% VAT and sign the Council Lease Agreement within 14 working days from the date on the letter of award. Failure by the successful bidder to comply with either of the two conditions above i.e. payment of the rental fee and signing of the lease agreement within the time stipulated shall waive his, her or its right wherein the next successful bidder shall then be considered. In short, a payment of a rental fee on time alone is not enough, it is a must also to sign the lease agreement within the stipulated period of time.
4. No bidder of Council land shall be considered where the bidder owes the Municipality money either on rates or for any transaction which the bidder is still to honor in favor of the Municipality if those rates owed or the debt owed by the bidder is more than three months old.

5. **Lastly the space advertised is leased As Is, (VOETSTOOTS). This means the property is leased out with its latent or patent defects, if any.**
6. Technical enquiries may be directed to Mr. F.Q. Gumbi at (035) 874 5196 and SCM related enquiries to **Ms B.G. Hadebe at (035) 874 5120**

Applications may be directed to: The Municipal Manager, Ulundi Municipality, Private Bag X 17, Ulundi, 3838

N. G ZULU  
**MUNICIPAL MANAGER**